

FRANKLIN CENTRAL SCHOOL DISTRICT

Framework for Reopening Schools



The information in this framework will be updated and continue to evolve in the coming weeks and months. It will be finalized as soon as possible. We will continue to monitor, assess, and communicate any changes or pertinent information.

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Introduction

The intent of the Franklin Central School District is to open in the hybrid model in the fall of 2020. However, this model will only be implemented if it can be done in a safe manner. Students will split in two groups and each group will attend school every other day. This will mean only half of our student population will be in attendance on any given day, which allows ample room for social distancing. Every effort will be made to have all of our immediate family members attend on the same alternating days. Our faculty/staff will be teaching and working from our building daily. The result will be a combination of in person and virtual learning from home.

When students are in the building it is our intent to follow our regular schedule as much as possible. We recognize that some families may choose to participate in remote learning only, as well as some who may choose to officially homeschool their children. As required by the State Education Department, we have created three plans which include hybrid, virtual and in-person learning.

The decision to shift between the three learning plans will be based on multiple factors including, but not limited to:

- The number of students who elect to be taught remotely or are ill.
- Staff availability.
- An order by the Delaware County Department of Health, NY State Department of Health, or Governor to close.
- The closure of other schools and programs we rely on for providing services to our students. For example, BOCES programs.
- The ability to acquire enough cleaning products, personal protective equipment (PPE), or other supplies necessary to maintain a healthy environment.
- The ability to acquire adequate food supplies from our vendors.
- The ability to acquire substitutes and bus drivers.

The Governor is scheduled to provide additional guidance for reopening the first week of August.

Our students, parents, faculty and staff have participated in surveys that have provided critical information designed to inform our reopening plan. Our plans to reopen have been determined in part from the information we have received from our stakeholders.

FRANKLIN CENTRAL SCHOOL DISTRICT

SOCIAL CONTRACT

It is our sincere hope that you are enjoying both a very healthy and happy summer. With recently released guidance from New York State, we wish to communicate important information relative to how school will look this year. As we continue on with the significant planning and preparation for the 2020-2021 school year, we hope that it will be a positive experience for all involved.

It is clear that our students excel in the structured, safe, and nurturing environment that our school offers. Based on the formula released late Monday, July 14th, by Governor Cuomo, we now have measured parameters for when we can open our school building, as well as the benchmark for when we will close relative to COVID-19 infection rates. However, there are many factors that will inform our decisions beyond a simple number. Much time has been spent sorting through the guidance, executive orders, and mandates that are coming from the State of New York and the NYS Department of Health as they pertain to reopening our school. The health and safety of our students, faculty, and the Franklin Central School District community always informs and drives our decision-making process. We need the commitment from our entire school community to work together as a team in preventing the spread of COVID-19. Safety is the main consideration when planning our reopening.

Despite this plan as a starting point, there are many variables that can impact our scheduled school opening for students on September 10th. We will continue to monitor, assess, and communicate any changes or pertinent information. Our plan is to have our students return to school in the safest manner possible.

The below represent those items that the Franklin Central School District will do:

- Screen students, staff, and visitors for COVID-19 symptoms on a daily basis.
- Limit access to the interior of the school to essential personnel only.
- Clean and disinfect high-touch surfaces throughout the day, and where applicable to decrease the number of high-touch surfaces students and staff are exposed to.
- Enforce face covering and social distancing protocols.
- Increase ventilation on buses, in classrooms, and other locations to the extent practicable.
- Provide hand sanitizer liberally throughout our school.
- Provide non-surgical, disposable face coverings to any person entering the school who does not have one.
- Train staff and students in proper hand hygiene and respiratory practices.
- Make every effort to have all of our immediate family members attend on the same alternating days.

Franklin Central School District personnel and service providers will:

- Not come to work if they have:
 - experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 14 days;
 - traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days;

- knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19; and/or
- tested positive through a diagnostic test for COVID-19 in the past 14 days.
- Notify the school immediately if they have been exposed to someone with COVID-19, attended an event where an outbreak has occurred, or traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory.
- Wear face coverings at all times except when working independently in their work area, while eating, or medically waived.
- Reinforce and model proper hand hygiene practices, wearing of face coverings, and social distancing.
- Limit person-to-person contact to the greatest extent possible. For example, no hugging, handshaking, high fives, fist bumping.

Our parents/guardians will:

- Provide face coverings beyond the two that will be supplied by the district. If unable to do so, the district will provide disposable, non-surgical masks to students upon arrival.
- Reinforce proper hand hygiene practices used at school, the wearing of face coverings, and social distancing protocols.
- Monitor the health of their child on a daily basis.
- Keep their child home if they have:
 - experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 14 days
 - traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days
 - knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19; and/or
 - tested positive through a diagnostic test for COVID-19 in the past 14 days;

Our students will:

- Tell their parent/guardian if they are not feeling well before coming to school or tell any adult if they start feeling unwell during the school day.
- Wear face coverings at all times except for when seated for meals, medically waived or directed by an adult.
- Respect and maintain the established 6 feet of social distancing to the extent possible and limit person-to-person contact to the greatest extent possible. For example, no hugging, handshaking, high fives, fist bumping.
- Wash and dry their hands each time after going to the bathroom.
- Do not share food, supplies and materials with other people.

SHORT-TERM CLOSURE PREPAREDNESS

With the unpredictability and highly transmissible nature of COVID-19 as well as concerns related to the existence of this virus during the impending influenza season, it may be required from time-to-time during the school year to have short-term closures to deal with different COVID-19 issues. This may be the result of a known case of COVID-19 in our school, or a directive from the Department of Health to close.

The below are those broad things that we will do as a school and our Franklin personnel:

- Communicate with all stakeholders through the below means:
 - Utilization of School Messenger – automated messaging system provides capabilities relative to voice (phone), text, and email messaging.
 - Utilization of our district website: www.franklinesd.org for additional messaging and communication.
 - Utilization of our district provided email system complete with already established email distribution lists for specific or widespread messaging.
- Be prepared to immediately convert to the home learning environment if our closure is projected to last longer than two days.
- Coordinate food pickup/delivery options if closed for more than a week.

What we are asking of our Parents/Guardians:

- Make us aware if your child needs a device, if you have limited connectivity and if you need to participate in any training provided by the district to prepare for the 2020-21 school year.
- Remind their child to follow all COVID-19 procedures and protocols provided by the district.

Our district teachers should:

- Be prepared to shift from in-person to virtual learning quickly and efficiently.
- Work with our technology department to ensure personal connectivity with their devices.
- Participate in any training provided by the district to prepare for the 2020-21 school year.

Communication and Community Engagement



STRATEGY	GUIDANCE	PAGE(S)
<p>Stakeholder surveys were sent in mid-July to gather input/feedback prior to the creation of the reopening plan. We will send additional surveys prior to the final version of the plan being approved by the Board of Education.</p> <p>NOTES:</p> <ul style="list-style-type: none"> • Initial Survey sent – July 13, 2020 • 2nd Survey sent – July 22, 2020 • BOE Meeting – July 13, 2020 • BOE Meeting – August 13, 2020, September 10, 2020, October 8, 2020, November 12, 2020, December 10, 2020, January 14, 2021, February 11, 2021, March 11, 2021, April 27, 2021, May 13, 2021, May 18, 2021(after polls close), June 10, 2021 	<p>NYSED ASSURANCE</p>	<p>15, Bullet 1 CFCE, 1</p>
<p>The District will use the following communication tools to notify the community of the reopening plan.</p> <ul style="list-style-type: none"> • We will use our existing website www.franklincsd.org to serve as the primary location for all communication that is not done through social media. • The district’s official Facebook page: https://www.facebook.com/FranklinCSDNY/ • The district will also utilize its School Messenger notification system to share messages via voice, text, email. Those without emails or social media accounts will be directed to the school district’s official website www.franklincsd.org • As needed, the District will hold virtual meetings via Zoom or other video conferencing software. 	<p>NYSED ASSURANCE</p>	<p>15, Bullet 1 CFCE, 2</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The Franklin School District will purchase and acquire signage and information to be displayed throughout the school to remind students, staff, and visitors of COVID-19 protocols. Signage includes, but is not limited to:</p> 	<p>NYSED ASSURANCE</p>	<p>15, Bullet 2 CFCE, 2</p>
<p>The district will ensure all students are taught or trained on how to follow new COVID-19 protocols safely and correctly, including but not limited to hand hygiene, proper wear of face coverings, social distancing, and respiratory hygiene.</p> <p>NOTES: Information to be used in the training of students in each of these areas, will be uploaded to the district’s website, social media, and other presentation formats.</p>	<p>NYSED ASSURANCE</p>	<p>15, Bullet 3 CFCE, 3</p>
<p>The school and/or district will encourage all students, faculty, staff, and visitors through verbal and written communication (e.g., signage) to adhere to CDC and DOH guidance regarding the use of PPE, specifically acceptable face coverings, when a social distance cannot be maintained.</p>	<p>NYSED ASSURANCE</p>	<p>16, Bullet 1 CFCE, 4</p>
<p>The school and/or district will provide communications in the language(s) spoken at home among families and throughout the school community. The written plan will be published in PDF format to ensure that those with visual and/or hearing impairments will be able to access the materials.</p>	<p>NYSED ASSURANCE</p>	<p>16 CFCE, 5</p>

Health and Safety



STRATEGY	GUIDANCE	PAGE(S)
<p>As of 07/24/2020, the Franklin Central School District hopes to hold in-person instruction as part of our hybrid reopening model in September. All decisions will be based on our ability to lessen the risk of COVID-19 exposure and transmission. Factors such as the below-listed will be considered:</p> <ul style="list-style-type: none"> • Our building is a PK – 12 building which typically houses 280 students • Almost every teacher has their own classroom. • We have determined that our students attending in person every other day creates enough space to social distance in our classrooms. • There is one section/course for each grade level • In our hybrid model the number of students in each room would not exceed 12 students. • Each of our classrooms are roughly <u>29 x 15</u> • In instances where class sizes cannot be reduced to that level, alternative spaces will be considered – cafeteria, gymnasium, auditorium, band and chorus rooms, etc. • 1000 disposable, non-surgical masks and 50 face shields have currently been ordered. • Parents have been surveyed and some support a self-transport campaign in order to reduce the ridership levels on our respective buses. 	<p>NYSED ASSURANCE</p>	<p>17, Checkbox 1 HS, 1</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>Stakeholder surveys were sent in mid-July to gather input/feedback prior to the creation of the reopening plan. We will send additional surveys prior to the final version of the plan being approved by the Board of Education.</p> <p>NOTES: </p> <ul style="list-style-type: none"> • Initial Survey sent – July 13, 2020 • 2nd Survey sent –July 22, 2020 • BOE Meeting – July 13, 2020 • BOE Meeting – August 13, 2020, September 10, 2020, October 8, 2020, November 12, 2020, December 10, 2020, January 14, 2021, February 11, 2021, March 11, 2021, April 27, 2021, May 13, 2021, May 18, 2021(after polls close), June 10, 2021 	<p>NYSED ASSURANCE</p>	<p>17, Checkbox 2 HS, 2</p>
<p>The District will use the following communication tools to notify the community of the reopening plan.</p> <ul style="list-style-type: none"> • We will use our existing website www.franklincsd.org to serve as the primary location for all communication that is not done through social media. • The district’s official Facebook page: https://www.facebook.com/FranklinCSDNY/ • The district will also utilize its School Messenger notification system to share messages via voice, text, email. Those without emails or social media accounts will be directed to the school district’s official website www.franklincsd.org <p>As needed, the District will hold virtual meetings via Zoom or other videoconferencing software.</p>	<p>NYSED ASSURANCE</p>	<p>17-18, Checkbox 3 HS, 3</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The Franklin School District will purchase and acquire signage and information to be displayed throughout the school to remind students, staff, and visitors of COVID-19 protocols. Signage includes, but is not limited to:</p> 	<p>NYSED ASSURANCE</p>	<p>17-18, Checkbox 3 HS, 3</p>
<p>The district reopening plan has a written protocol developed in collaboration with the district director of school health services to instruct staff to observe for signs of illness in students and staff and requires symptomatic persons to be sent to the school nurse or other designated personnel.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • COVID-19 SIGNS OF ILLNESS PROTOCOL 	<p>NYSED ASSURANCE</p>	<p>18, Checkbox 1 HS, 4</p>
<p>The district reopening plan has written protocols for daily temperature screenings of all students and staff, along with a daily screening questionnaire for faculty and staff and periodic use of the questionnaire for students.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENTS</p> <ul style="list-style-type: none"> • SCREENING PROTOCOL - VISITORS • COVID-19 HEALTH SCREENING QUESTIONNAIRE - VISITORS • SCREENING PROTOCOL - STAFF • COVID-19 HEALTH SCREENING QUESTIONNAIRE – STAFF • SCREENING PROTOCOL - STUDENTS • COVID-19 HEALTH SCREENING QUESTIONNAIRE – STUDENTS 	<p>NYSED ASSURANCE</p>	<p>17-18, Checkbox 3 HS, 5, 8, 9,</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>Ill students and staff will be assessed by a school nurse. If the school nurse is not available, ill students and staff will be sent home for follow up with a healthcare provider.</p>	<p>NYSED ASSURANCE</p>	<p>18, Checkbox 3 HS, 6</p>
<p>The district reopening plan has written protocols requiring students or staff with a temperature, signs of illness, and/or a positive response to the questionnaire to be sent directly to a dedicated isolation area where students are supervised, prior to being picked up or otherwise sent home.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENTS</p> <ul style="list-style-type: none"> • COVID-19 SYMPTOM CONFIRMATION PROTOCOL – VISITORS • COVID-19 SYMPTOM CONFIRMATION PROTOCOL – STAFF • COVID-19 SYMPTOM CONFIRMATION PROTOCOL – STUDENTS • HOLD IN PLACE PROTOCOL 	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 4), 22, 37-40 HS, 7</p>
<p>The district reopening plan has written a protocol and appropriate signage to instruct staff and students in correct hand and respiratory hygiene.</p> <p>NOTES: Our District is distributing information to be used in the training of students in each of these areas. This information will be uploaded to the district’s website, social media, and other presentation formats. The information is based on the CDC guidance for best practices in hand washing: https://www.cdc.gov/handwashing/videos.html</p> <p>Signage has been purchased and will be placed in appropriate spaces for handwashing:</p> 	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 7), 26 HS, 10</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan has a written protocol to ensure all persons in school buildings keep social distance of at least 6 feet.</p> <p style="text-align: center;">SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • SOCIAL DISTANCING PROTOCOLS/DECISIONS 	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 8), 28-30 HS, 11</p>
<p>The district reopening plan has written protocol detailing how the district will provide accommodations to all students and staff who are at high risk or live with a person at high risk.</p> <p style="text-align: center;">SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • VULNERABLE/HIGH-RISK GROUPS ACCOMMODATIONS 	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 9), 30-31 HS, 12</p>
<p>The district reopening plan has a written protocol requiring all employees, adult visitors, and students to wear a cloth face covering whenever social distancing cannot be maintained.</p> <p style="text-align: center;">SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • FACE COVERING PROTOCOL 	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 10), 36 HS, 13</p>
<p>The district reopening plan has a plan for obtaining and maintaining adequate supplies of cloth face coverings for school staff, students who forget their masks, and PPE for use by school health professionals.</p> <p>NOTES The district has purchased 1000 non-surgical facemasks for those faculty, staff, or students who may have forgotten to bring their own. The district has 50 face shields.</p> <p>Our Business Manager and Director of Facilities will be responsible for monitoring the supply of PPE on-hand at all times.</p>	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 11), 33-34 HS, 14</p>

STRATEGY	GUIDANCE	PAGE(S)
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<p>The district reopening plan has written a protocol for actions to be taken if there is a confirmed case of COVID-19 in the school.</p> <p>It is unlikely that the school district would receive positive confirmation of a COVID-19 case within a day of a staff member or student being either sent home or staying home due to COVID-19 like symptoms. Therefore, it is our plan to maintain the highest levels of precaution and disinfect every classroom and work space on a daily basis using an electrostatic disinfectant sprayer in coordination with regular cleaning.</p> <p>We will coordinate with the Delaware County Department of Health in any contact tracing and follow their recommendations regarding school closure or additional disinfection protocols.</p>	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 1), 40-41 HS, 15</p>
<p>The district reopening plan has a written protocol that complies with DOH and CDC guidance for the return to school of students and staff following a positive screen for COVID-19 symptoms, illness or diagnosis of confirmed case of COVID-19 or following quarantine due to contact with a confirmed case of COVID-19. Return to school will be coordinated with the local health department.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • RETURN TO SCHOOL AFTER COVID POSITIVE PROTOCOL 	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 2), 40-41 HS, 16</p>
<p>The district reopening plan has a written protocol to clean and disinfect schools following CDC guidance.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • CLEANING AND DISINFECTING PROTOCOL 	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 3), 42-44 HS, 17</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan has a written protocol to conduct required school safety drills with modifications ensuring social distancing between persons</p> <p style="text-align: center;">SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • MODIFICATIONS TO SAFETY DRILLS 	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 4), 45-47 HS, 18</p>
<p>The district reopening plan designates a COVID-19 safety coordinator (administrator) whose responsibilities include continuous compliance with all aspects of the school’s reopening plan, as well as any phased-in reopening activities necessary to allow for operational issues to be resolved before activities return to normal or “new normal” levels.</p> <ul style="list-style-type: none"> • The Superintendent of the Franklin Central School District will serve as the COVID-19 safety coordinator. 	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 6) HS, 20</p>

Facilities



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan which includes changes or additions to facilities must comply with the requirements of the 2020 New York State Uniform Fire Prevention and Building Code (BC) and the State Energy Conservation Code and submit all changes to OFP.</p> <ul style="list-style-type: none"> No changes to facilities planned at this time. 	ASSURANCE	FAC, 1
<p>The district reopening plan must ensure compliance with the 2020 Building Condition Survey and Visual Inspection, where applicable.</p> <ul style="list-style-type: none"> They will be conducted as scheduled. 	ASSURANCE	FAC, 2
<p>The district reopening plan must provide provisions to conduct the Lead-In-Water Testing as required by NYS DOH regulation 67-4.</p> <ul style="list-style-type: none"> They will be conducted as scheduled by BOCES. 	ASSURANCE	FAC, 3
<p>The district reopening plan must ensure all existing and new Alcohol-based Hand-Rub Dispensers which are installed in any locations is in accordance with FCNYS 2020 Section 5705.5.</p> <ul style="list-style-type: none"> All dispensers will meet NY State Code requirements. 	ASSURANCE	FAC, 4

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan which includes the installation of dividers in classrooms, libraries, cafeterias, auditoriums, gymnasiums, doors, and other points of congregation will ensure the submission of detailed floor plans to OFP for review.</p> <ul style="list-style-type: none"> No dividers are planned at this time. 	ASSURANCE	FAC, 5
<p>The district reopening plan must ensure that all new building construction and temporary quarter project will be submitted to OFP for a full code review.</p> <ul style="list-style-type: none"> No new building projects planned at this time in response to COVID-19. 	ASSURANCE	FAC, 6
<p>The district reopening plan which include new facilities for leasing must provide a plan to consult with OFP for a preliminary evaluation</p> <ul style="list-style-type: none"> No facilities will be leased in response to COVID-19. 	ASSURANCE	FAC, 7
<p>The district reopening plan which includes the temporary or permanent use of Tents must provide plans adhering to the BCNYS.</p> <ul style="list-style-type: none"> No tents will be used in response to COVID-19. 	ASSURANCE	FAC, 8
<p>The district reopening plan must ensure that the existing or altered number of toilet and sink fixtures meet the minimum standards of the BCNYS.</p> <ul style="list-style-type: none"> No alterations are planned. 	ASSURANCE	FAC, 9

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must ensure that each building provides one drinking fountain per one hundred occupants or provide a written plan for a reasonable alternate source of drinking water.</p> <ul style="list-style-type: none"> Franklin Central School is compliant with this regulation. 	ASSURANCE	FAC, 10
<p>The district reopening plan must provide written plans on how to maintain adequate, code required ventilation (natural or mechanical) as designed.</p> <ul style="list-style-type: none"> All ventilation systems meet NYS code requirements. 	ASSURANCE	FAC, 11
<p>The district reopening plan must ensure that all project submissions only dedicated to “COVID-19 Reopening” will be labeled as such.</p> <ul style="list-style-type: none"> No projects planned at this time; however, if one is planned, it will be labeled as such. 	ASSURANCE	FAC, 12
<p>Each school and/or district reopening plan which include the use of plastic separators must comply with the 2020 BCNYS Section 2606.</p> <ul style="list-style-type: none"> No plastic separators are planned at this time; however, if they are they will be in compliance. 	ASSURANCE	FAC, 13

Child Nutrition



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must provide all students enrolled in the SFA with access to school meals each school day. This must include students in attendance at school and students learning remotely.</p> <p>IN-PERSON Students will be provided both breakfast and lunch.</p> <p>REMOTE LEARNING Students who choose to learn at home or if the entire school is learning remotely, food distribution points will be established where families will pick up an allocation of food designed to provide meals until the next scheduled pick up day.</p>	<p>NYSED ASSURANCE</p>	<p>54 (Checkbox 1) CN, 1</p>
<p>The district reopening plan must address all applicable health and safety guidelines.</p> <ul style="list-style-type: none"> All state and federal health and safety guidelines for food will be adhered to whether students are in-person or remote. 	<p>NYSED ASSURANCE</p>	<p>54 (Checkbox 2) CN, 2</p>
<p>The district reopening plan include measures to protect students with food allergies if providing meals in spaces outside the cafeteria.</p> <p>Cafeteria: The table for students with food allergies will be clearly marked.</p> <p>Other: Any other established serving locations will be marked for students with food allergies.</p>	<p>NYSED ASSURANCE</p>	<p>55 (Checkbox 3) CN, 3</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must include protocols and procedures for how students will perform hand hygiene before and after eating, how appropriate hand hygiene will be promoted, and how sharing of food and beverages will be discouraged.</p> <p>Grades PK-6: Classroom teachers or aides will implement hand hygiene activities before and after meals. Students will be reminded before and during lunch that sharing of food and beverages is prohibited.</p> <p>Grades 7-12: Signage will be posted at the point of sale for students to wash their hands before and after meals. Signage will be posted discouraging the sharing of food and beverages.</p>	<p>NYSED ASSURANCE</p>	<p>55 (Checkbox 4) CN, 4</p>
<p>The district reopening plan must include protocols and procedures that require cleaning and disinfection prior to the next group of students arriving for meals, if served in the same common area.</p> <p>Tables The cafeteria and/or custodial staff will clean all tables and desks in between lunch periods with a detergent and cloths. The tables and desks, if utilized, will be disinfected with the electrostatic sprayer at the end of each day.</p> <p>Keypad The keypad for registering counts of meals will not be in operation and staff will use paper copies of student enrollment to track student meals.</p>	<p>NYSED ASSURANCE</p>	<p>55 (Checkbox 5) CN, 5</p>
<p>The district reopening plan must ensure compliance with Child Nutrition Program requirements.</p> <ul style="list-style-type: none"> The district will continue its compliance with all Child Nutrition Program requirements. 	<p>NYSED ASSURANCE</p>	<p>55 (Checkbox 6) CN, 6</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must include protocols that describe communication with families through multiple means in the languages spoken by families.</p> <ul style="list-style-type: none"> • We will use our existing website www.franklincsd.org to serve as the primary location for all communication that is not done through social media. • The district’s official Facebook page: https://www.facebook.com/FranklinCSDNY/ will be used to push notifications to individuals following the page. • The district will also utilize its School Messenger notification system to share messages via voice, text, email. Those without emails or social media accounts will be directed to the school district’s official website www.franklincsd.org • As needed, the district will hold virtual meetings via Zoom or other videoconferencing software. 	<p>NYSED ASSURANCE</p>	<p>55 (Checkbox 7) CN, 7</p>
<p>The district reopening plan will require that students must social distance (six feet separation) while consuming meals in school unless a physical barrier is provided. Our initial plan involves all students in the classroom, but at some point the cafeteria may be an option and we will be prepared for both.</p> <p>Classrooms: Students eating breakfast and lunch in classrooms will be socially distanced by teachers and/or classroom aides. Meals will be delivered to classrooms by an employee.</p> <p>Cafeteria: The number of tables/desks will be decreased and students will only be able to sit at marked seats which will be socially distanced. A maximum number of students in the cafeteria will be established.</p>	<p>NYSED ASSURANCE</p>	<p>55 CN, 8</p>

Transportation



STRATEGY	GUIDANCE	PAGE(S)
<p>Parents/guardians are encouraged to self-transport students.</p>	DOHIG	3, "Transportation"
<p>The district reopening plan must ensure all buses which are used every day by districts will be cleaned/disinfected once a day and ensures high contact spots must be wiped down after each a.m. and p.m. run depending upon the disinfection/cleaning schedule.</p> <ul style="list-style-type: none"> • FCS Transportation Department will clean high-touch surfaces on the bus after each run with wipes; and/or cloths and detergents. • FCS Transportation Department will disinfect each bus after the AM and PM runs using the electrostatic disinfectant sprayer and/or a cloth and detergents. 	DOHIG NYSED ASSURANCE	3, "Disinfection" 60 (Checkbox 2) TPORT, 1, 2
<p>The district reopening plan ensures school buses shall not be equipped with hand sanitizer due to its combustible composition and potential liability to the carrier or district. Additionally, the plan ensures that school bus drivers, monitors and attendants must not carry personal bottles of hand sanitizer with them on school buses.</p> <ul style="list-style-type: none"> • Hand sanitizers are prohibited on all school buses and vans owned by the Franklin Central School District. 	NYSED ASSURANCE	60 (Checkbox 3) TPORT, 3, 4
<p>The district reopening plan requires that school bus drivers, monitors, attendants and mechanics must wear a face covering along with optional face shield.</p> <ul style="list-style-type: none"> • ALL FCS transportation personnel will be appropriately clad in PPE. 	NYSED ASSURANCE	61 (Checkbox 2) TPORT, 5
<p>The district reopening plan requires that transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of personal protective equipment and the signs and symptoms of COVID-19. Additionally, transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of social distancing.</p> <ul style="list-style-type: none"> • Franklin Central School District is providing this training. 	NYSED ASSURANCE	61 (Checkbox 3) TPORT, 6, 7

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan requires that transportation departments will need to provide Personal Protective Equipment such as masks and gloves for drivers, monitors and attendants in buses.</p> <ul style="list-style-type: none"> FCS transportation department will provide all necessary personal protective equipment to its employees. 	<p>NYSED ASSURANCE</p>	<p>61 (Checkbox 4) TPORT, 8</p>
<p>The district reopening plan ensures hand sanitizer will be provided for all staff in the FCS bus garage.</p> <ul style="list-style-type: none"> The Bus Garage will have hand sanitizer available for all employees. 	<p>ASSURANCE</p>	<p>TPORT, 9</p>
<p>The district reopening plan requires that drivers, monitors and attendants who must have direct physical contact with a child must wear gloves.</p> <ul style="list-style-type: none"> Any transportation employee who must have direct physical contact with a child will wear gloves. 	<p>NYSED ASSURANCE</p>	<p>61 (Checkbox 5) TPORT, 10</p>
<p>The district reopening plan requires that school bus drivers, monitors, attendants and mechanics shall perform a self-health assessment for symptoms of COVID 19 before arriving to work.</p> <ul style="list-style-type: none"> The Franklin School District will monitor daily health screening of its transportation personnel. 	<p>NYSED ASSURANCE</p>	<p>61 (Checkbox 1) TPORT, 11</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan requires that students must wear a mask on a school bus if they are physically able.</p> <p>Before boarding the school bus, students must be wearing a face covering, which covers their mouth and nose. The face covering must remain on during the entire bus ride.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • FACE COVERING PROTOCOL 	<p>NYSED ASSURANCE</p>	<p>60 (Checkbox 1), 62 (Checkbox 2) TPORT, 12</p>
<p>The district reopening plan ensures that students who do not have a mask will NOT be denied transportation and that students who do not have masks must be provided one by the district.</p> <p>If a student does not have a face covering, the bus monitor/aide or driver will provide a non-surgical face mask to the student.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • FACE COVERING PROTOCOL 	<p>NYSED DOHIG ASSURANCE</p>	<p>62 (Checkboxes 4,5) 14, “Personal Protective Equipment” TPORT, 13, 14</p>
<p>The district reopening plan ensures that students with a disability which would prevent them from wearing a mask will not be forced to do so or denied transportation.</p> <ul style="list-style-type: none"> • Any student with a disability that prevents him/her from wearing a mask will NOT be denied transportation. 	<p>NYSED ASSURANCE</p>	<p>62 (Checkbox 6) TPORT, 15</p>
<p>The district reopening plan requires students will be trained and provided periodic reminders on the proper use of personal protective equipment and the signs and symptoms of COVID-19.</p> <ul style="list-style-type: none"> • Through signage and periodic communication, students will be trained and receive periodic reminders. 	<p>ASSURANCE</p>	<p>TPORT, 16</p>
<p>The district reopening plan requires that students will be trained and provided periodic reminders on the proper use of social distancing.</p> <p>At bus stops, students are required to wear face coverings and be socially distanced. Students will be assigned seats and members of the same household will sit together.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • SOCIAL DISTANCING PROTOCOLS/DECISIONS 	<p>ASSURANCE</p>	<p>TPORT, 17</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan requires that if the school district is in session remotely or otherwise, pupil transportation must be provided to nonpublic, parochial, private, charter schools or students who's Individualized Education Program have placed them out of district whose schools are meeting in conducting in-person session education when/if the district is not.</p> <ul style="list-style-type: none"> The Franklin Central School District will continue to provide pupil transportation to those students attending off campus programs even if there is a district closure. 	<p>NYSED ASSURANCE</p>	<p>63 (Checkbox 1) TPORT, 18</p>
<p>All windows on the school bus will be cracked to increase ventilation. The bus driver will monitor the warmth of the bus and adjust as necessary to provide a comfortable climate.</p>	<p>DOHIG</p>	<p>3, "Ventilation"</p>
<p>All other expectations for students riding a bus in accordance with our <i>Code of Conduct</i> remain in effect.</p>	<p>LOCAL</p>	<p>OCSD Policy #28</p>

Social-Emotional Well-Being



STRATEGY	GUIDANCE	PAGE(S)
<p>The district ensures that district-wide comprehensive developmental school counseling program plans, developed under the direction of certified school counselor(s), are reviewed and updated to meet current needs.</p> <p>NOTES The comprehensive school counseling program has been reviewed and updated to address current needs as of 7/24/2020.</p>	<p>NYSED ASSURANCE</p>	<p>65 (Checkbox 1) SEWB, 1</p>
<p>The district can establish a collegial team that may include the following: school counselors, school psychologists, social worker, board members, and nurses, to inform the comprehensive developmental school counseling program plan.</p> <p>NOTES The SST team will meet during the 2020-2021 school year, and will met to review the program.</p>	<p>NYSED ASSURANCE</p>	<p>66 (Checkbox 1) SEWB, 2</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan addresses how the school/district will provide resources and referrals to address mental health, behavioral, and emotional support services and programs.</p> <p>NOTES The Franklin School District is fortunate to have a school counselor, school social worker, and a part-time psychologist along with community outreach programs. We are able to provide individual and group counseling, mental health evaluations, and direct support to families including referrals to outside services and programs for their children.</p>	<p>NYSED ASSURANCE</p>	<p>66 (Checkbox 2) SEWB, 3</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan addresses professional development opportunities for faculty and staff on how to talk with and support students during and after the ongoing COVID-19 public health emergency, as well as provide supports for developing coping and resilience skills for students, faculty, and staff.</p> <p>NOTES Since the 2019-20 school year, the Social-Emotional Well Being of both students and staff has been part of our LINKS plan. Second Step program was used on a daily basis in grades K-6 population to enhance social, emotional learning. Our 7-12 students will continue to participate in the advisory program coordinated by the counseling department.</p>	<p>NYSED ASSURANCE</p>	<p>66 (Checkbox 3) SEWB, 4</p>

School Schedule



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan describes the school schedule planned for implementation at the beginning of the 2020-21 school year and to the extent practicable any contingent scheduling models it may consider if the situation warrants.</p> <p>STUDENT ARRIVAL The building will open at 8:05 a.m. for students.</p> <p>Grades PK – 12: Will enter through the specified entrance and report to their assigned homeroom.</p> <p>BREAKFAST Breakfast will be provided in the student’s classroom.</p> <p>LUNCH Lunch will be provided in the student’s classroom.</p> <p>DISMISSAL Dismissal will be at 2:55</p>	<p>NYSED ASSURANCE</p>	<p>75 SCHS, 1</p>



Attendance and Chronic Absenteeism

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must describe a mechanism to collect and report daily teacher student engagement or attendance while in a remote or hybrid schedule.</p> <p>Attendance will be taken in our student management system, SCHOOLTOOL.</p> <p>IN-PERSON LEARNING The District’s Attendance Policy will be followed for all students who are attending in-person learning.</p> <p>REMOTE LEARNING</p> <p>GRADES PK-12 Student attendance will be taken upon check-in of their online program. Teachers will report their attendance in SCHOOLTOOL</p> <p>Remote-learning students will be marked absent if (1) they do not participate in or interact with their respective teacher; (2) if their parent/guardian has indicated that they are not available for instruction that day through communication with their child’s respective school.</p>	<p>NYSED ASSURANCE</p>	<p>81 (Bullet 1) ATT, 1</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>ABSENCES DUE TO COVID-19 OR COVID-19 SYMPTOMS</p> <p>Although required to count all absences by State regulation, all absences due to COVID-19 or COVID-19 symptoms will be considered “Excused” for the duration of the student’s inability to engage in learning due to COVID-19 or COVID-19 symptoms.</p> <p>A student who is under quarantine or awaiting test results, may have their attendance counted as “present” if they continue to engage in learning.</p> <p>Teachers, school counselors, administrators will work with each student and family to ensure that students who are kept home due to COVID-19 are able to continue their learning to the extent practicable.</p> <p>The District will consider suspension of all Attendance Policy components that impact credit for students in grades 8-12 for the 2020-2021 school year. Credit determinations will be based on grades only.</p>	<p>NYSED LOCAL</p>	<p>83</p>
<p>CHRONIC ABSENTEEISM</p> <p>Students missing more than 10% of scheduled school days will be considered “chronically absent” per SED regulation. The district will work with families to improve attendance and attempt to record lost instructional time. Outside agencies will be engaged to the extent required to make sure that all students of compulsory age are in regular attendance.</p>	<p>NYSED LOCAL</p>	<p>83</p>

Technology and Connectivity



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must include information on how the school/district will have knowledge of the level of access to devices and high-speed internet all students and teachers have in their places of residence.</p> <p>The district engaged in a survey designed to assess degrees of access to high-speed internet.</p> <p>The district will be providing devices to all students and staff as needed and as appropriate.</p>	<p>NYSED ASSURANCE</p>	<p>86 (Checkbox 1) TECH, 1</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must include information on how the school or district, to the extent practicable, will address the need to provide devices and internet access to students and teachers who currently do not have sufficient access.</p> <p>The district will provide devices to all students and staff as needed and as appropriate.</p> <p>INTERNET ACCESS</p> <p>TEACHERS In the event that the district is using a hybrid or remote model, the school building will be opened for teachers to access and teach from their classrooms.</p> <p>STUDENTS The survey will identify deficiencies from a connectivity standpoint and work with families including the possibility of providing internet WiFi hotspots.</p>	<p>NYSED ASSURANCE</p>	<p>86 (Checkbox 2) TECH, 2</p>
<p>The district reopening plan must include information on how the school or district will provide multiple ways for students to participate in learning and demonstrate mastery of Learning Standards in remote or blended models, especially if all students do not yet have sufficient access to devices and/or high-speed internet.</p> <p>The district will work directly with families who do not have access to high-speed internet should we go to a hybrid or remote model.</p> <ul style="list-style-type: none"> The survey will identify deficiencies from a connectivity standpoint and work with families including providing internet WiFi hotspots. 	<p>NYSED ASSURANCE</p>	<p>86 (Checkbox 3) TECH, 3</p>

Teaching and Learning



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan includes a continuity of learning plan for the 2020-2021 school year. Such plan must prepare for in-person, remote, and hybrid models of instruction.</p> <p>The Franklin Central School District Continuity of Learning Plan for the 2020-2021 school year will be developed with input from teachers, parents and the Board of Education. It will include provisions for in-person, remote and hybrid models of instruction. The plan will be distributed no later than 08/21/2020.</p>	<p>NYSED ASSURANCE</p>	<p>89 (Checkbox 1) TEACH, 1</p>
<p>The district reopening plan includes an educational program that is aligned to the New York State Learning Standards (or, for charter schools, the standards set forth in the school’s charter) regardless if instruction is delivered in-person, remotely or in a hybrid model.</p> <p>All instruction, regardless of model, will be aligned to the NY State Learning Standards.</p>	<p>NYSED ASSURANCE</p>	<p>89 (Checkbox 2) TEACH, 2</p>
<p>The district reopening plan provides for a program that includes regular substantive interaction between teachers and students whether delivered in-person, remotely or through a hybrid model of instruction.</p> <p>Regardless of model, teachers always work hard to prepare lessons that are designed to engage students in meaningful ways. If a hybrid or remote model is implemented, teachers will be provided access to their classrooms in order to facilitate both synchronous and asynchronous instruction. For those students without high-speed internet access at home, the district will make every effort to provide WiFi hotspots.</p>	<p>NYSED ASSURANCE</p>	<p>90 (Checkbox 1) TEACH, 3</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>Equity must be at the heart of all school instructional decisions. All instruction should be developed so that whether delivered in-person, remotely, or through a hybrid model due to a local or state school closure, there are clear opportunities for instruction that are accessible to all students. Such opportunities must be aligned with State standards and include routine scheduled times for students to interact and seek feedback and support from their teachers.</p> <p>Regardless of model, teachers always work hard to prepare lessons that are designed to engage students in meaningful ways. If a hybrid or remote model is implemented, teachers will be provided access to their classrooms in order to facilitate both synchronous and asynchronous instruction. For those students without high-speed internet access at home, the district will make every effort to provide WiFi hotspots.</p> <p>The district will work with our educators to create opportunities for all students to be able to interact and receive feedback directly from their teacher. This will include interactions via phone, internet, or in other ways that are allowed which maintain social distancing and face covering protocols.</p>	<p>NYSED ASSURANCE</p>	<p>89 (Checkbox 3) TEACH, 4</p>
<p>Schools must create a clear communication plan for how students and their families/caregivers can contact the school and teachers with questions about their instruction and/or technology. This information needs to be accessible to all, available in multiple languages based on district or charter school need, widely disseminated, and include clear and multiple ways for students and families to contact schools and teachers (e.g., email, online platform, and/or by phone).</p> <p>All faculty and staff have district-issued email. All students have also been issued district email. The district's Technology Department will be available for students and families to provide support which cannot be answered by the student's teacher. You can contact the technology department at: 607-829-3551 ext. 323 ext. 310</p>	<p>NYSED ASSURANCE</p>	<p>90 (Checkbox 2) TEACH, 5</p>

Special Education



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan, whether services are provided in-person, remote, and/or through a hybrid model, addresses the provision of free appropriate public education (FAPE) consistent with the need to protect the health and safety of students with disabilities and those providing special education and services.</p> <p>The district will protect the health and safety of students with disabilities and those providing special education and services through the use of the health and safety protocols outlined in this document. This includes, but is not limited to all of the documents contained in Appendix A.</p>	<p>NYSED ASSURANCE</p>	<p>113 (Checkbox 1) SPED, 1</p>
<p>The district reopening plan addresses how it will document the programs and services offered and provided to students with disabilities as well as communications with parents.</p> <p>The district will continue to use IEP Direct/Frontline to document and provide documentation to families through that system.</p>	<p>NYSED ASSURANCE</p>	<p>113 (Checkbox 5) SPED, 2</p>
<p>The district reopening plan addresses meaningful parent engagement in the parent’s preferred language or mode of communication regarding the provision of services to his/her child to meet the requirements of the IDEA.</p> <p>The district will continue to meet and communicate with parents through multiple means including, but not limited to phone, email, and virtual meetings. The district will accommodate parent requests for in-person meetings when they are allowed.</p>	<p>NYSED ASSURANCE</p>	<p>113 (Checkbox 2) SPED, 3</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan addresses collaboration between the committees on preschool special education (CPSE) and committees on special education (CSE) and program providers representing the variety of settings where students are served to ensure there is an understanding of the provision of services consistent with the recommendations on/individualized education programs (IEPs), plans for monitoring and communicating student progress, and commitment to sharing resources.</p> <p>Such collaboration is ever present in the Franklin Central School District. The FCS special education team participates in regional meetings for Special Education when possible to keep informed of program options that are available.</p>	<p>NYSED ASSURANCE</p>	<p>113 (Checkbox 3) SPED, 4</p>
<p>The district reopening plan must ensure access to the necessary accommodations, modifications, supplementary aids and services, and technology (including assistive technology) to meet the unique disability related needs of students.</p> <p>IN-PERSON LEARNING Students with disabilities who receive in-person learning will be provided all necessary accommodations, modifications, services, and technology in accordance with their IEP.</p> <p>REMOTE LEARNING Students with disabilities whose parent/guardian has chosen remote learning for their child will, to the extent practicable, have all accommodations, modifications, services, and technology in accordance with their IEP. The Director of Special Education Services will determine if a meeting is needed in order to modify the IEP if certain aspects of the IEP cannot be implemented remotely.</p> <p>STUDENTS AT HOME DUE TO COVID-19 SYMPTOMS OR COVID-19 To the extent practicable, teachers and service providers will provide all necessary accommodations for students who are learning remotely due to COVID-19 symptoms or a positive COVID-19 diagnosis. Employees and service providers will not be required to meet in person with these students. Alternative methods for instruction and services will be explored.</p>	<p>NYSED ASSURANCE</p>	<p>113 (Checkbox 4) SPED, 5</p>

Special Education - Summary



Prior to opening for the first day of instruction with students, Special Education Case Managers will review the IEP and discuss the services and goals with all of the professionals that are assigned to work with the student. All possible attempts will be made to implement all of the services, accommodations and modifications while still practicing the guidelines for health and safety of students and corresponding professionals. When parameters need to be reconsidered due to health or safety of a student or faculty member and the IEP is in question of being executed in the manner and spirit it was created, contact will be made with the parent to discuss alternative service or program options. When necessary, the Committee on Special Education (CSE) will reconvene for program reviews to discuss student's needs and the appropriate level of support.

During the spring 2020 closure, Franklin Central School District purchased Zoom accounts so that staff and other professional discussions could continue. This included CSE and CPSE providers.

Case Managers will meet with each student and/or corresponding family to assess regression that may have occurred during the closure. Although many students participate by remote instruction, some parents chose paper only instruction. Professionals were required to have daily or weekly contact. When possible, assessments that were used for progress monitoring prior to the closure, will be administered again. Based on the results and after consultation with other school professionals and parents, a compensatory plan will be developed and implemented.

All CSE/CPSE meetings will be held as per guidelines and parents will be provided the option to meet in person (following DOH guidelines) or by video / phone bridge options. New and triennial evaluations are being conducted following all DOH guidelines and a plan is being developed to address re-evaluations that were not completed during the closure.

Representatives from Franklin Central School District are in contact with BOCES, Delaware County, Springbrook and CPSE settings to review placement options and prepare transportation so that necessary DOH guidelines can be followed.

Plans are updated as NYSED and DOH provides new guidance for September.

Technology, attendance, enrollment, 180-day requirements are being followed according to the NYSED guidance and in coordination with the District's plan.

Bilingual Education and World Languages



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan which reopens using in-person or hybrid instruction must complete the ELL identification process within 30 school days of the start of the school year for all students who enrolled during COVID-19 school closures in 2019-20, as well as all students who enroll during summer of 2020 and during the first 20 school days of the 2020-21 school year. After this 20 day flexibility period, identification of ELLs must resume for all students within required 10 school days of initial enrollment as required by Commissioner’s Regulations Part 154.</p> <p>Franklin Central School assures that all of these provisions will be met for ELL students.</p>	<p>NYSED ASSURANCE</p>	<p>122 (Checkbox 1) BEWL, 1</p>
<p>The district reopening plan must provide required instructional Units of Study to all ELLs based on their most recently measured English language proficiency level during in-person or hybrid instruction.</p> <p>The district will offer ELL services to all requiring such instruction. These instructional units of study will be met regardless of the model of instruction.</p>	<p>NYSED ASSURANCE</p>	<p>123 (Checkbox 1) BEWL, 2</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must ensure the maintenance of regular communication with parents/guardians of ELLs to ensure that they are engaged in their children’s education during the reopening process, and provide all communications for parents/guardians of ELLs in their preferred language and mode of communication.</p> <p>Should an ELL student enroll in Franklin Central School District, our ELL and classroom teachers will engage with parents of ELL students as we prepared for the re-opening of school. The district will make every effort to communicate with the parent/guardian in their preferred language and mode of communication.</p>	<p>NYSED ASSURANCE</p>	<p>123 (Checkbox 3) BEWL, 3</p>

Teacher and Principal Evaluation



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must ensure that all teachers and principals are evaluated pursuant to the LEA's approved APPR plan (or, for charter schools, the school's charter), including any variance applications approved by the Department.</p> <p>The district will conduct all evaluations in accordance with the approved APPR plan.</p>	<p>NYSED ASSURANCE</p>	<p>131 (Checkbox 1) APPR, 1</p>

Certification & Incidental Teaching



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must ensure that all teachers hold valid and appropriate certificates for their teaching assignments except where otherwise allowable under the Commissioner’s regulations (e.g., incidental teaching) or Education Law.</p> <p>The district has/will if necessary, seek to fill all positions and teaching assignments to the extent practicable with individuals certificated in that area.</p>	<p>NYSED ASSURANCE</p>	<p>133 (Checkbox 1) CERT, 1</p>

References/Guidance



ABBREVIATION USED	REFERENCE																																
AOTA	ACCURACY OF TACTILE ASSESSMENT OF FEVER IN CHILDREN BY CAREGIVERS: A SYSTEMATIC REVIEW AND META-ANALYSIS																																
ASSURANCE	<p>THE STATE EDUCATION DEPARTMENT REQUIRES THE DISTRICT TO ASSURE SPECIFIC ACTIONS, PLANS AND PROTOCOLS. THEY WILL BE REFERENCED BY THE CATEGORY (ABBREVIATED BELOW) AND THEIR SEQUENTIAL ORDER IN THE LIST</p> <table border="1" data-bbox="569 719 1864 1060"> <thead> <tr> <th>CATEGORY</th> <th>ABBREVIATION</th> <th>CATEGORY</th> <th>ABBREVIATION</th> </tr> </thead> <tbody> <tr> <td>Communication/Family & Community Engagement</td> <td>CFCE</td> <td>Attendance</td> <td>ATT</td> </tr> <tr> <td>Health & Safety</td> <td>HS</td> <td>Technology</td> <td>TECH</td> </tr> <tr> <td>Facilities</td> <td>FAC</td> <td>Teaching</td> <td>TEACH</td> </tr> <tr> <td>Child Nutrition</td> <td>CN</td> <td>Special Education</td> <td>SPED</td> </tr> <tr> <td>Transportation</td> <td>TPORT</td> <td>Bilingual</td> <td>ELL</td> </tr> <tr> <td>Social-Emotional Well-Being</td> <td>SEWB</td> <td>Evaluation</td> <td>APPR</td> </tr> <tr> <td>Schedules</td> <td>SCHS</td> <td>Certification</td> <td>CERT</td> </tr> </tbody> </table>	CATEGORY	ABBREVIATION	CATEGORY	ABBREVIATION	Communication/Family & Community Engagement	CFCE	Attendance	ATT	Health & Safety	HS	Technology	TECH	Facilities	FAC	Teaching	TEACH	Child Nutrition	CN	Special Education	SPED	Transportation	TPORT	Bilingual	ELL	Social-Emotional Well-Being	SEWB	Evaluation	APPR	Schedules	SCHS	Certification	CERT
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Communication/Family & Community Engagement	CFCE	Attendance	ATT																														
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Facilities	FAC	Teaching	TEACH																														
Child Nutrition	CN	Special Education	SPED																														
Transportation	TPORT	Bilingual	ELL																														
Social-Emotional Well-Being	SEWB	Evaluation	APPR																														
Schedules	SCHS	Certification	CERT																														
DOHIG	NY STATE DEPARTMENT OF HEALTH INTERIM GUIDANCE FOR IN-PERSON INSTRUCTION AT PRE-K TO GRADE 12 SCHOOLS DURING THE COVID-19 PUBLIC HEALTH EMERGENCY																																
LOCAL	LOCAL DECISION																																
FCSDSC	FRANKLIN CENTRAL SCHOOL DISTRICT SOCIAL CONTRACT																																
NYSIED	NY STATE EDUCATION DEPARTMENT – REOPENING GUIDANCE																																
NYSIEDFAQ-1	NY STATE EDUCATION DEPARTMENT – FREQUENTLY ASKED QUESTIONS 7-17-2020																																

APPENDIX A

Health and Safety Documents

COVID-19 SIGNS OF ILLNESS PROTOCOL



KNOW THE SIGNS OF COVID-19 ILLNESS

Fever or chills

Cough

Shortness of breath or difficulty breathing

Fatigue

Muscle or body aches

Headache

New loss of taste or smell

Sore throat

Congestion or runny nose

Nausea or vomiting

Diarrhea

WHAT DO YOU DO IF YOU SEE THESE SIGNS IN YOUR COLLEAGUES OR STUDENTS?

DO NOT LEAVE THEM ALONE

CALL THE NURSE OR MAIN OFFICE

FOLLOW THE DIRECTIONS GIVEN

FRANKLIN CENTRAL SCHOOL DISTRICT

SOCIAL CONTRACT



Dear Franklin Central School Families,

It is clear that our students excel in a structured, safe, and nurturing environment that our school offers. Based on the formula released late Monday, July 14th, by Governor Cuomo, we now have measured parameters for when we can open our school building as well as the benchmark for when we will close relative to COVID-19 infection rates. However, there are many factors that will inform our decisions beyond a simple number. Much time has been spent sorting through the guidance, executive orders, and mandates that are coming from the State of New York and the NYS Department of Health as they pertain to reopening our school. The health and safety of our students, faculty, and the Franklin Central School District community always informs and drives our decision-making process. We need the commitment from our entire school community to work together as a team in preventing the spread of COVID-19. Safety is the main consideration when planning our reopening.

Despite this plan as a starting point, there are many variables that can impact our scheduled school opening for students on September 10th. We will continue to monitor, assess, and communicate any changes or pertinent information. Our plan is to have our students return to school in the safest manner possible.

This document represents the items that we all agree to do in order to minimize risks associated with COVID-19

The below represent those items that the Franklin Central School District will do:

- Screen students, staff, and visitors for COVID-19 symptoms on a daily basis.
- Limit access to the interior of the school to essential personnel only.
- Clean and disinfect high-touch surfaces throughout the day, and where applicable to decrease the number of high-touch surfaces students and staff are exposed to.
- Enforce face covering and social distancing protocols.
- Increase ventilation on buses, in classrooms, and other locations to the extent practicable.
- Provide hand sanitizer liberally throughout our schools.
- Provide non-surgical, disposable face coverings to any person entering the school who does not have one.
- Train staff and students in proper hand hygiene and respiratory practices.
- Make every effort to have all of our immediate family members attend on the same alternating days.

Franklin Central School District personnel and service providers will:

- Not come to work if they have:
 - experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 14 days;
 - traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days;

- knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19; and/or
- tested positive through a diagnostic test for COVID-19 in the past 14 days.
- Notify the school immediately if they have been exposed to someone with COVID-19, attended an event where an outbreak has occurred, or traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory.
- Wear face coverings at all times except when working independently in their work area, while eating, or medically waived.
- Reinforce and model proper hand hygiene practices, wearing of face coverings, and social distancing.
- Limit person-to-person contact to the greatest extent possible. For example, no hugging, handshaking, high fives, fist bumping.

Our parents/guardians will:

- Provide face coverings beyond the two that will be supplied by the district. If unable to do so, the district will provide disposable, non-surgical masks to students upon arrival.
- Reinforce proper hand hygiene practices used at school, the wearing of face coverings, and social distancing protocols.
- Monitor the health of their child on a daily basis.
- Keep their child home if they have:
 - experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 14 days
 - traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days
 - knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19; and/or
 - tested positive through a diagnostic test for COVID-19 in the past 14 days;

Our students will:

- Tell their parent/guardian if they are not feeling well before coming to school or tell any adult if they start feeling unwell during the school day.
- Wear face coverings at all times except for when seated for meals, medically waived or directed by an adult.
- Respect and maintain the established 6 feet of social distancing to the extent possible and limit person-to-person contact to the greatest extent possible. For example, no hugging, handshaking, high fives, fist bumping.
- Wash and dry their hands each time after going to the bathroom.
- Do not share food, supplies and materials with other people.

Screening Protocol- Visitors



STRATEGY	GUIDANCE	PAGE
Access to the interior of the school building will be limited to students, staff, service providers, and individuals with previously scheduled appointments.	DOHIG NYSED	5, “Screening” 20
Every visitor will be required to have their temperature checked before proceeding beyond the front vestibule.	DOHIG	18, “Health Screening & Temperature Checks”
If their temperature exceeds 100.0°F, they must immediately leave the school campus and may not return to campus until they have been cleared to do so by a medical professional.	DOHIG	19, “Positive Screen Protocols”
<p>Every visitor whose temperature is less than 100.0°F, must then attest to the following four questions:</p> <ul style="list-style-type: none"> • Have you <ul style="list-style-type: none"> ○ experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 14 days; ○ traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days; ○ knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19; and/or ○ tested positive through a diagnostic test for COVID-19 in the past 14 days? 	DOHIG	19
If a visitor states “yes” to any question, they must immediately leave the school campus and may not return to campus until they have been cleared to do so by a medical professional.	DOHIG	19, “Positive Screen Protocols”
If a visitor states “no” to all four questions and their temperature is less than 100.0°F, they may enter the school.	LOCAL	

COVID-19 HEALTH SCREENING QUESTIONNAIRE - VISITORS



Tuesday, September 22, 2020

NAME (Printed Clearly)	
ADDRESS	
PHONE NUMBER	()
PRE-SCHEDULED MEETING WITH	

CONFIRMATION BY VISITOR

In the past two weeks (14 days) have you experienced any symptoms of COVID-19 such as a temperature of greater than 100.0°F, cough, shortness of breath or difficulty breathing, extreme tiredness (fatigue), muscle or body aches, headache, loss of taste or smell, sore throat, stuffy or runny nose, nausea or vomiting, and/or diarrhea?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you traveled internationally or from any of the States listed below in the past 14 days? Alaska, Alabama, Arkansas, Arizona, California, Delaware, Florida, Georgia, Iowa, Idaho, Indiana, Kansas, Louisiana, Maryland, Missouri, Mississippi, Montana, Nebraska, Nevada, New Mexico, North Carolina, North Dakota, Ohio, Oklahoma, South Carolina, Tennessee, Texas, Utah, Virginia, Washington, Wisconsin, and any other state added by the governor during the 2020-21 school year	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you tested positive through a diagnostic test for COVID-19 in the past 14 days?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

SIGNATURE	
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VERIFICATION BY STAFF REQUIRED

Staff Member (Print/Sign)	
Confirmation Questions	<input type="checkbox"/> All "No" <input type="checkbox"/> Any marked "Yes" – MAY NOT ENTER
Temperature Check	<input type="checkbox"/> Less than 100.0°F <input type="checkbox"/> Greater than 100.0°F – MAY NOT ENTER
Time	

Screening Protocol - Staff



STRATEGY	GUIDANCE	PAGE
Every staff member will self-assess their temperature at home before leaving for work by using the back of their hand. If they feel hot, then a thermometer must be used to assess whether their temperature is over 100.0°F.	DOHIG AOTA	18, “Health Screening and Temperature Checks”
If their temperature is greater than 100.0°F, they may not come to work until they have documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.	DOHIG	19, “Positive Screen Protocols”
<p>Upon arrival at school, staff must sign in at the front desk and attest to the following four questions:</p> <ul style="list-style-type: none"> • Have you <ul style="list-style-type: none"> ○ experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 14 days; ○ traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days; ○ knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19; and/or ○ tested positive through a diagnostic test for COVID-19 in the past 14 days? 	DOHIG	19
If a staff member states “yes” to any question, they must immediately leave the school campus and may not return to work until they have documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.	DOHIG	19, “Positive Screen Protocols”
If a staff member states “no” to all four questions, they may enter the school.	LOCAL	

COVID-19 HEALTH SCREENING QUESTIONNAIRE - STAFF



Tuesday, September 22, 2020

NAME (PRINTED CLEARLY)	TIME

TEMPERATURE SCREENING QUESTION

Did you evaluate your temperature before arriving to work?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If you answered “No” you must wait to have your temperature checked before entering the building.

TEMPERATURE TAKEN BY	TEMPERATURE	TIME
	<input type="checkbox"/> Less than 100.0°F <input type="checkbox"/> Greater than 100.0°F – MAY NOT ENTER	

CONFIRMATION

In the past two weeks (14 days) have you experienced any symptoms of COVID-19 such as a temperature of greater than 100.0°F, cough, shortness of breath or difficulty breathing, extreme tiredness (fatigue), muscle or body aches, headache, loss of taste or smell, sore throat, stuffy or runny nose, nausea or vomiting, and/or diarrhea?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you traveled internationally or from any of the States listed below in the past 14 days? Alaska, Alabama, Arkansas, Arizona, California, Delaware, Florida, Georgia, Iowa, Idaho, Indiana, Kansas, Louisiana, Maryland, Missouri, Mississippi, Montana, Nebraska, Nevada, New Mexico, North Carolina, North Dakota, Ohio, Oklahoma, South Carolina, Tennessee, Texas, Utah, Virginia, Washington, Wisconsin, and any other state added by the governor during the 2020-21 school year.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you tested positive through a diagnostic test for COVID-19 in the past 14 days?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

SIGNATURE	
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If you answered “Yes” to any of the above questions, you must immediately leave the school campus and may not return to work until you have documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.



Screening - Students



STRATEGY	GUIDANCE	PAGE
Parents/guardians will check on the health of their child on a daily basis before they are sent to school.	OCSDSC	
Parents/guardians will check the temperature of their child before they come to school. <ul style="list-style-type: none"> • For students in Grades K-12, parents will assess their temperature at home before leaving for school. 	DOHIG	5, “Screening” 18, “Health Screening and Temperature Checks”
By sending their child to school (via school transportation, walking, or being dropped off), it will be assumed that the parent/guardian is attesting in the negative to each of the following questions. Their child has/have not: <ul style="list-style-type: none"> ○ experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 14 days; ○ traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days; ○ knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19; and/or ○ tested positive through a diagnostic test for COVID-19 in the past 14 days? 	DOHIG	19
If a parent/guardian responds “yes” to any question, <ul style="list-style-type: none"> • no member of the household may come to school; • they must notify the school nurse or the main office immediately; and • before returning to school, all student(s) in the household must have documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation. 	DOHIG	19, “Positive Screen Protocols”

COVID-19 HEALTH SCREENING QUESTIONNAIRE – STUDENTS

(For those not using SCHOOLTOOL)

Tuesday, September 22, 2020



NAME (PRINTED CLEARLY)	TIME

TEMPERATURE SCREENING QUESTION

Did your parents/guardian evaluate your temperature before arriving to school?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If they answered “No” the student must have their temperature checked.

TEMPERATURE TAKEN BY	TEMPERATURE	TIME
	<input type="checkbox"/> Less than 100.0°F <input type="checkbox"/> Greater than 100.0°F – MAY NOT ENTER	

CONFIRMATION

In the past two weeks (14 days) have you experienced any symptoms of COVID-19 such as a fever, cough, shortness of breath or difficulty breathing, extreme tiredness (fatigue), muscle or body aches, headache, loss of taste or smell, sore throat, stuffy or runny nose, nausea or vomiting, and/or diarrhea?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you traveled internationally or from any of the States listed below in the past 14 days? Alaska, Alabama, Arkansas, Arizona, California, Delaware, Florida, Georgia, Iowa, Idaho, Indiana, Kansas, Louisiana, Maryland, Missouri, Mississippi, Montana, Nebraska, Nevada, New Mexico, North Carolina, North Dakota, Ohio, Oklahoma, South Carolina, Tennessee, Texas, Utah, Virginia, Washington, Wisconsin, and any other state added by the governor during the 2020-21 school year.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you tested positive through a diagnostic test for COVID-19 in the past 14 days?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
QUESTIONED BY		

If the student answered “Yes” to any of the above questions, they must immediately be taken to the COVID-19 Isolation Room. Once there, please call the school nurse or main office.



COVID-19 Symptom Confirmation Protocol - Visitors



STRATEGY	GUIDANCE	PAGE
If an individual visiting the school has a temperature greater than 100.0°F or attests in the affirmative to any of the screening questions, they must leave the campus immediately and may not return until cleared by a medical professional.	DOHIG	19, “Positive Screen Protocols”

COVID-19 Symptom Confirmation Protocol – Staff



STRATEGY	GUIDANCE	PAGE
Symptom confirmation prior to coming to work: The staff member may not come to work. They will contact the principal or superintendent immediately.	FCSDSC	
The school nurse or an administrator will provide information on health care and testing resources to the employee.	DOHIG	20, Bullet 2 from top
Before returning to work, the staff member must have documentation from a health care provider evaluation, negative COVID-19 testing, and/or symptom resolution, or if COVID-19 positive, release from isolation.	DOHIG	20, Bullet 5 from top
STRATEGY	GUIDANCE	PAGE
Symptom confirmation during the school day: If a staff member develops symptoms of COVID-19 during the school day, they must immediately call for the school nurse.	DOHIG	20, Bullet 4 from top
ISOLATION PROTOCOL: <ul style="list-style-type: none"> The school nurse will assess if the staff member has symptoms consistent with COVID-19. The staff member's temperature must be taken. 	DOHIG	20, Bullet 1 from top
If the symptoms are consistent with COVID-19, the school nurse will notify administration immediately.	LOCAL	
The staff member and all members of their household will be required to go home.	DOHIG	20, Bullet 2 from top
Cleaning protocols for the rooms the staff member had been in that day will commence immediately upon confirmation from the school nurse that the symptoms are consistent with COVID-19.	LOCAL	
Communication protocols will be completed by no later than 5PM that day for all students and staff who came in contact with the student(s) sent home.	LOCAL	
Before returning to work, the staff member must have documentation from a health care provider evaluation, negative COVID-19 testing, and/or symptom resolution, or if COVID-19 positive, release from isolation.	DOHIG	20, Bullet 5 from top

COVID-19 Symptom Confirmation Protocol – Students



STRATEGY	GUIDANCE	PAGE
Symptom confirmation prior to coming to school: <ul style="list-style-type: none"> The parent/guardian will not send their child to school. The parent/guardian will contact the school nurse or main office immediately. 	FCSDSC	
Before returning to school, the student(s) must have documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.	DOHIG	20, Bullet 5 from top
STRATEGY	GUIDANCE	PAGE
Symptom confirmation during the school day: For students in Grades PK-12, any staff member who believes a student is exhibiting COVID-19-like symptom should call the school nurse immediately. If a student/s are experiencing any COVID-19-like symptoms they should notify a staff member immediately.	DOHIG	20, Bullet 4 from top
ISOLATION PROTOCOL: <ul style="list-style-type: none"> The staff member should notify the school nurse immediately if they have a student who may require isolation. The student will be immediately separated from other students and taken to the Isolation Room. The school nurse will assess if the student has symptoms consistent with COVID-19. 	DOHIG	20, Bullet 1 from top
If the symptoms are consistent with COVID-19, the school nurse will notify the principal or the superintendent immediately.	LOCAL	
The student will be required to be picked up by the parent/guardian. All members of their household will be evaluated for COVID-19 symptoms. The parent/guardian will be given information on health care and testing resources.	DOHIG	20, Bullet 2 from top
Cleaning protocols for the rooms the student had been in that day will commence immediately upon confirmation from the school nurse that the symptoms are consistent with COVID-19.	LOCAL	

STRATEGY	GUIDANCE	PAGE
Communication protocols will be completed by no later than 5PM that day for all students and staff who came in contact with the student(s) sent home.	LOCAL	
Before returning to school, the student(s) must have documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.	DOHIG	20, Bullet 5 from top

Hand and Respiratory Hygiene Protocol



STRATEGY – HAND HYGIENE	GUIDANCE	PAGE(S)
Healthy handwashing hygiene practices will be taught through the use of videos. These videos will be uploaded to the district’s website and social media platforms. The content for the videos is based on the CDC guidance for best practices in hand washing: https://www.cdc.gov/handwashing/videos.html Live links to these videos will be added to this protocol and the plan as soon as they are available in early August.	NYSED	18, Checkbox 7, 26
Teachers in grades PK-6 will schedule time for hand hygiene throughout the day.	NYSED	26
Students in grades 7-12 will be reminded to perform hygiene after all meals and use of bathrooms.	NYSED	26
Hand sanitizer will be made available throughout the buildings, near high touch surfaces for use when soap and water are not available.	NYSED	26
STRATEGY – RESPIRATORY HYGIENE	GUIDANCE	PAGE(S)
Students and staff will cover their mouths or noses with a tissue when coughing or sneezing and dispose of the tissue appropriately.	NYSED	26
If no tissue is available, the inside of the elbow (or shirtsleeve) will be used to cover the mouth or nose instead of using the hands.	NYSED	26
Students and staff will perform hand hygiene after sneezing, coughing and handling dirty tissues or other soiled material.	NYSED	26
Cloth face coverings should be washed after each use. It is important to always remove face coverings correctly and wash your hands after handling or touching a used face covering.	DOHIG	26

Social Distancing Protocols/Decisions



STRATEGY	GUIDANCE	PAGE(S)
The district reopening plan has a written protocol to ensure all persons in school buildings keep a social distance of at least 6 feet whenever possible. Twelve feet in all directions will be maintained between individuals while participating in activities that require projecting the voice (e.g., singing), playing a wind instrument, or aerobic activity.	NYSED ASSURANCE	18 (Checkbox 8), 28-30 HS, 11
Morning Arrival ---No students will be allowed in the building until 8:05.	NYSED	29, 30
Every effort will be made to decrease the number of students in the hallway at one time. Every effort will be made to eliminate the need of students moving from class to class. Teachers will be moving from class to class when possible.	LOCAL	

STRATEGY	GUIDANCE	PAGE(S)
Parent surveys and the establishment of data regarding how many students will return in the fall in person, remain in remote learning, or be officially homeschooled will inform these decisions.	LOCAL	
LUNCHES <ul style="list-style-type: none"> • Grades PK-12: Lunches will be served in classrooms. 	NYSED	29
RECESS In grades K-6, recess will be conducted in a manner that maximizes opportunities for students to socially distance and take face covering breaks.	LOCAL	
Students shall not congregate at classroom doors prior to a class change.	LOCAL	
Students transitioning between classes shall, to the extent practicable, remain socially distanced.	LOCAL	
Music Classes. <ul style="list-style-type: none"> • Social distancing will be required at a spacing of 12 feet unless face coverings are worn. • Band and chorus may be taught in smaller groups as organized by the teachers. This may include, but is not limited to: <ul style="list-style-type: none"> ○ By grade level ○ By instrument or vocal part. • Alternative locations will be explored for teachers to hold classes. 	DOHIG NYSED	10, Bullet 9 30, Bullet 4
Physical Education Classes <ul style="list-style-type: none"> • Social distancing will be required at a spacing of 12 feet if there are aerobic activities. 	DOHIG NYSED	10, Bullet 9 30, Bullet 4

STRATEGY	GUIDANCE	PAGE(S)
<p>All large in-person gathering events are cancelled until at least January, 2021. This includes, but is not limited to, the following:</p> <ul style="list-style-type: none"> • Open Houses • Winter Musical Concerts (December) • In-Person Faculty Meetings (September – December) 	NYSED	30, Bullet 5
<p>All field trips are suspended until at least January, 2021.</p>	NYSED	30, Bullet 5
<p>Athletics: Decisions regarding athletic practices and games will be in alignment with the NY State Public High School Athletic Association (NYSPHSAA) guidance.</p>	LOCAL	

Vulnerable/High-risk Group Protocol



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan has written protocol detailing how the district will provide accommodations to all students and staff who are at high risk or live with a person at high risk. Each student and employee can choose to work or learn remotely.</p> <p>High-risk groups include:</p> <ul style="list-style-type: none"> • Individuals 65 or older; • Pregnant individuals • Individuals with underlying health conditions including, but not limited to: <ul style="list-style-type: none"> ○ chronic lung disease or moderate to severe asthma ○ serious heart conditions ○ immunocompromised ○ severe obesity (body mass index [BMI] of 30 or higher) ○ diabetes ○ chronic kidney disease undergoing dialysis ○ liver disease or sickle cell anemia ○ children who are medically complex, who have neurologic, genetic, metabolic conditions, or who have congenital heart disease are at higher risk for severe illness from COVID-19 than other children. 	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 9), 30-31 HS, 12</p>

STRATEGY - STUDENTS	GUIDANCE	PAGE(S)
All families will be surveyed to determine if they plan on attending in-person.	LOCAL	
STRATEGY - STAFF	GUIDANCE	PAGE(S)
Working in collaboration with the collective bargaining units, those members who fall in the vulnerable category will communicate with the building principal or superintendent.	LOCAL	
The staff member will be asked if there are any health diagnoses that will prevent them from wearing a face covering.	LOCAL	

Face Covering Protocol



STRATEGY	GUIDANCE	PAGE(S)
The district reopening plan has a written protocol requiring all employees, adult visitors, and students to wear an appropriate face covering in our school building.	NYSED ASSURANCE	18 (Checkbox 10), 36 HS, 13
The district will only accept medical exemptions from qualified health professionals who have indicated the circumstance/s prohibiting the use of a face covering. The exemption request will be reviewed by the school's nurse or medical doctor.	LOCAL	
STRATEGY - STUDENTS	GUIDANCE	PAGE(S)
All students <u>MUST</u> wear appropriate face coverings at all times with the following exceptions: <ul style="list-style-type: none"> • If they have a written, medical exemption on file with the school. • Under the direction of a staff member during a mask break. • When they are seated to have lunch in a seat/desk that is appropriately social distanced. 	NYSED	36
If a child does not have a face covering to board a bus or when they arrive at school by self-transport or walking, a non-surgical face mask will be given to them (unless they have a medical exemption).	LOCAL	
Staff members will schedule breaks for students throughout the day so that they can remove their face coverings when it is safe to do so, but if and only if social distancing can be maintained.	NYSED	36

STRATEGY – STAFF AND VISITORS	GUIDANCE	PAGE(S)
All staff and visitors <u>MUST</u> wear cloth face coverings at all times: <ul style="list-style-type: none"> • In hallways; • In restrooms; and • In other congregate settings, including break rooms (except when seated for lunch). 	NYSED	36
Staff are required to wear their face coverings at all times in a manner that showcases them as a role model for our students.	LOCAL	
If a staff member or visitor does not have a face covering when they arrive at school, a non-surgical face mask will be given to them (unless they have a medical exemption).	LOCAL	
STRATEGY – SCHOOL NURSE	GUIDANCE	PAGE(S)
The district will provide enhanced PPE for the school nurse including face shields, goggles, and disposable gowns.	NYSED	32

Return to School After Covid-19 Positive Protocol



STRATEGY	GUIDANCE	PAGE(S)
Before returning to school, the individual must have documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.	DOHIG	20, Bullet 5 from top
Return to school will be coordinated between the local health department and the school nurse.	NYSED ASSURANCE	19 (Checkbox 2), 40-41 HS, 16

Cleaning and Disinfecting Protocol



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan has a written protocol to clean and disinfect schools following CDC guidance.</p>	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 3), 42-44 HS, 17</p>
<p>SCHOOL BUSES</p> <p>FCS Transportation Department will clean high-touch surfaces on the bus after each run with wipes and/or cloths and detergents.</p> <p>FCS Transportation Department will disinfect each bus once a day using the electrostatic disinfectant sprayer; if available.</p>	<p>LOCAL</p>	
<p>CLASSROOMS</p> <p>A schedule will be developed for custodial staff to clean chairs, desks, and other high-touch surfaces throughout the day when classrooms do not have students in them.</p> <p>The electrostatic disinfectant sprayer will be used each evening in each classroom; if available.</p>	<p>LOCAL</p> <p>LOCAL</p>	
<p>OFFICES</p> <p>All offices will be cleaned once a day by the custodial staff.</p> <p>The electrostatic disinfectant sprayer will be used each evening in each office; if available.</p>	<p>LOCAL</p>	

STRATEGY	GUIDANCE	PAGE(S)
<p>BATHROOMS</p> <p>Common Area Bathrooms The common area bathrooms will have all high-touch surfaces cleaned throughout the school day.</p> <p>Classroom Bathrooms The classroom bathrooms will have all high-touch surfaces cleaned throughout the school day.</p> <p>Shared Staff Bathrooms The common area bathrooms will have all high-touch surfaces cleaned throughout the school day.</p> <p>*The electrostatic disinfectant sprayer will be used each evening; if available.</p>	LOCAL	
<p>CAFETERIA</p> <p>Tables The cafeteria staff/custodians/lunch aides will clean all tables and desks in between lunch periods with a detergent and cloths. The tables and desks will be disinfected with the electrostatic sprayer at the end of each day; if available.</p> <p>Keypad The keypad for registering counts of meals will not be in operation and staff will use paper copies of student enrollment to track student meals.</p> <p>Trays & Utensils The cafeteria staff will continue to follow all Department of Health guidelines for maintaining clean trays/utensils, as well as the use of disposable products.</p>	LOCAL	

STRATEGY	GUIDANCE	PAGE(S)
<p data-bbox="107 139 499 167">HIGH TOUCH SURFACES</p> <p data-bbox="205 212 548 240">Classroom Door Handles</p> <p data-bbox="205 250 1325 354">To the extent practicable classroom doors will be kept ajar throughout the school day to minimize the number of surfaces touched. Custodial staff will clean these surfaces throughout the day.</p> <p data-bbox="205 396 422 423">Entrance Doors</p> <p data-bbox="205 433 1293 537">The entrance doors will be held open by staff, when possible and weather permits to allow students to enter the building upon arrival without having to touch the surfaces. The custodial staff will clean the handles throughout the day.</p> <p data-bbox="205 579 499 607">Bottle Filling Stations</p> <p data-bbox="205 617 1325 683">Students will be asked to bring clear water bottles to fill. The push button fountains will be disabled. The custodial staff will clean the bottle filling stations throughout the day.</p>	<p data-bbox="1377 139 1493 167">LOCAL</p>	

Safety Drill Modification Protocol



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan has a written protocol to conduct required school safety drills with modifications ensuring social distancing between persons.</p>	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 4), 45-47 HS, 18</p>
<p>Students will be instructed that if it was an actual emergency that required evacuation or lockdown, the most imminent concern is to get to safety; maintaining social distancing in an actual emergency that requires evacuation or lockdown may not be possible and should not be the first priority.</p>	<p>NYSED</p>	<p>45</p>
<p>FIRE DRILLS</p> <p>The principal will be responsible for scheduling fire drills and ensuring that all students participate over the course of one day.</p> <p>Modifications to the standard operation procedures may include, but are not limited to:</p> <ul style="list-style-type: none"> • Conducting drills on a staggered schedule • Conducting drills by wing of the building. • Conducting drills by grade levels. 	<p>NYSED</p>	<p>45</p>
<p>LOCKDOWN DRILLS</p> <p>The principal will be responsible for scheduling lockdown drills.</p> <p>Lockdowns will be conducted without “hiding”/ “sheltering” but provide an overview of how to shelter or hide in the classroom.</p>	<p>NYSED</p>	<p>46</p>

Mandatory Assurances



COMMUNICATION/FAMILY & COMMUNITY ENGAGEMENT		
ASSURANCE	PAGE	NOTES
1. The school and/or district engaged with school stakeholders and community members (e.g., administrators, faculty, staff, students, parents/legal guardians of students, local health departments, local health care providers, and affiliated organizations, such as unions, alumni, and/or community-based groups) when developing reopening plans. Plans for reopening should identify the groups of people involved and engaged throughout the planning process	7 - 8	
2. The school and/or district developed a communications plan for students, parents or legal guardians of students, staff, and visitors that includes applicable instructions, training, signage, and a consistent means to provide individuals with information. Responsible Parties may consider developing webpages, text and email groups, and/or social media groups or posts.	7 - 8	
3. The school and/or district will ensure all students are taught or trained how to follow new COVID-19 protocols safely and correctly, including but not limited to hand hygiene, proper face covering wearing, social distancing, and respiratory hygiene.	7 - 8	
4. The school and/or district will encourage all students, faculty, staff, and visitors through verbal and written communication (e.g., signage) to adhere to CDC and DOH guidance regarding the use of PPE, specifically acceptable face coverings, when a social distance cannot be maintained.	7 - 8	
5. The school and/or district will provide communications in the language(s) spoken at home among families and throughout the school community. Written plans must be accessible to those with visual and/or hearing impairments.	7 - 8	

Mandatory Assurances



HEALTH AND SAFETY		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan must review and consider the number of students and staff allowed to return in person. These factors should be considered when determining resumption of in person instruction: (1) Ability to maintain appropriate social distancing or face coverings; (2) PPE and face covering availability; (3) Availability of safe transportation; and (4) Local hospital capacity – consult your local department of health.	9 - 15	
2. Each school and/or district reopening plan must engage with school stakeholders and community members (e.g., administrators, faculty, staff, students, parents/legal guardians of students, local health departments, local health care providers, and affiliated organizations, such as unions, alumni, and/or community-based groups) in developing their reopening plan and identify those that participated in the reopening plans.	9 - 15	
3. Each school and/or district reopening plan must include a communications plan for students, parents/guardians, staff, and visitors that includes applicable instructions, training, signage, and a consistent means to provide individuals with information.	9 - 15	
4. Each school and/or district reopening plan has a written protocol developed in collaboration with the district or school’s director of school health services to instruct staff to observe for signs of illness in students and staff and requires symptomatic persons to be sent to the school nurse or other designated personnel.	9 - 15	COVID-19 Signs Of Illness Protocol
5. Each school and/or district reopening plan has a written protocol for daily temperature screenings of all students and staff, along with a daily screening questionnaire for faculty and staff and periodic use of the questionnaire for students.	9 - 15	Screening Protocol – Visitors, Staff, Students
6. Each school and/or district reopening plan requires that ill students and staff be assessed by the school nurse (registered professional nurse, RN) or medical director and that if a school nurse or medical director is not available, ill students and staff will be sent home for follow up with a healthcare provider.	9 - 15	
7. Each school and/or district reopening plan has written protocol requiring students or staff with a temperature, signs of illness, and/or a positive response to the questionnaire to be sent directly to a dedicated isolation area where students are supervised, prior to being picked up or otherwise sent home.	9 - 15	COVID-19 Symptom Confirmation Protocol – Visitors, Staff, Students

ASSURANCE	PAGE	NOTES
8. Each school and/or district reopening plan has written protocol to address visitors, guests, contractors, and vendors to the school which includes health screening.	9 - 15	COVID-19 Health Screening Questionnaires – Visitors, Staff, Students
9. Each school and/or district reopening plan has a written protocol to instruct parents/guardians to observe for signs of illness in their child that require staying home from school.	9 - 15	Screening Protocol - Students
10. Each school and/or district reopening plan has written protocol and appropriate signage to instruct staff and students in correct hand and respiratory hygiene.	9 - 15	Hand and Respiratory Hygiene Protocol
11. Each school and/or district reopening plan has written protocol to ensure all persons in school buildings keep social distance of at least 6 feet whenever possible.	9 - 15	Social Distancing Protocol
12. Each school and/or district reopening plan has written protocol detailing how the district/school will provide accommodations to all students and staff who are at high risk or live with a person at high risk.	9 - 15	Vulnerable/High Risk Group Protocol
13. Each school and/or district reopening plan has written protocol requiring all employees, adult visitors, and students to wear a cloth face covering whenever social distancing cannot be maintained.	9 - 15	Face Covering Protocol
14. Each school and/or district reopening plan has plan for obtaining and maintaining adequate supplies of cloth face coverings for school staff, students who forget their masks, and PPE for use by school health professionals.	9 - 15	1000 non-surgical masks and 50 face shields on hand. Additional PPE equipment on order.
15. Each school and/or district reopening plan has written protocol for actions to be taken if there is a confirmed case of COVID-19 in the school.	9 - 15	
16. Each school and/or district reopening plan has written protocol that complies with DOH and CDC guidance for the return to school of students and staff following a positive screen for COVID-19 symptoms, illness or diagnosis of confirmed case of COVID-19 or following quarantine due to contact with a confirmed case of COVID-19. Return to school will be coordinated with the local health department.	9 - 15	
17. Each school and/or district reopening plan has written protocol to clean and disinfect schools following CDC guidance.	9 - 15	CLEANING AND DISINFECTING PROTOCOL
18. Each school and/or district reopening plan has written protocol to conduct required school safety drills with modifications ensuring social distancing between persons	9 - 15	SAFETY DRILL MODIFICATION PROTOCOL
19. Each school and/or district reopening plan has written plan for district/school run before and aftercare programs (or, for charter schools, as required by the school’s charter)	9 - 15	

ASSURANCE	PAGE	NOTES
<p>20. Each school and/or district reopening plan designates a COVID-19 safety coordinator (administrator) whose responsibilities include continuous compliance with all aspects of the school’s reopening plan, as well as any phased-in reopening activities necessary to allow for operational issues to be resolved before activities return to normal or “new normal” levels.</p>	<p>9 - 15</p>	

Mandatory Assurances



FACILITIES		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan which include changes or additions to facilities must comply with the requirements of the 2020 New York State Uniform Fire Prevention and Building Code (BC) and the State Energy Conservation Code and submit all changes to OFP.	16 - 18	No changes anticipated.
2. Each school and/or district reopening plan must ensure compliance with the 2020 Building Condition Survey and Visual Inspection, where applicable.	16 - 18	Inspection will be completed in compliance.
3. Each school and/or district reopening plan must provide provisions to conduct the Lead-In-Water Testing as required by NYS DOH regulation 67-4.	16 - 18	Test will be conducted as scheduled.
4. Each school and/or district reopening plan must ensure all existing and new Alcohol-based Hand-Rub Dispensers which are installed in any locations is in accordance with FCNYS 2020 Section 5705.5.	16 - 18	All hand sanitizers will meet fire and code requirements.
5. Each school and/or district reopening plan which include the installation of dividers in classrooms, libraries, cafeterias, auditoriums, gymnasiums, doors, and other points of congregation will ensure the submission of detailed floor plans to OFP for review.	16 - 18	No dividers planned to be installed.
6. Each school and/or district reopening plan must ensure that all new building construction and temporary quarter project will be submitted to OFP for a full code review.	16 - 18	No new construction will be done for COVID-19
7. Each school and/or district reopening plan which include new facilities for leasing must provide a plan to consult with OFP for a preliminary evaluation	16 - 18	No new facilities to be leased.
8. Each school and/or district reopening plan which includes the temporary or permanent use of Tents must provide plans adhering to the BCNYS.	16 - 18	No tents plan to be used.
9. Each school and/or district reopening plan must ensure that the existing or altered number of toilet and sink fixtures meet the minimum standards of the BCNYS.	16 - 18	No alterations.
10. Each school and/or district reopening plan must ensure that each building provides one drinking fountain per one hundred occupants or provide a written plan for a reasonable alternate source of drinking water	16 - 18	
11. Each school and/or district reopening plan must provide written plans on how to maintain adequate, code required ventilation (natural or mechanical) as designed.	16 - 18	

ASSURANCE	PAGE	NOTES
12. Each school and/or district reopening plan must ensure that all project submissions only dedicated to “COVID-19 Reopening” will be labeled as such.	16 - 18	
13. Each school and/or district reopening plan which include the use of plastic separators must comply with the 2020 BCNYS Section 2606.	16 - 18	No plastic separators planned at this time.

Mandatory Assurances



CHILD NUTRITION		
ASSURANCE	PAGE	
1. Each school and/or district reopening plan must provide all students enrolled in the SFA with access to school meals each school day. This must include students in attendance at school and students learning remotely.	19 - 21	All students will be served as required.
2. Each school and/or district reopening plan must address all applicable health and safety guidelines.	19 - 21	Will meet all federal and state guidelines.
3. Each school and/or district reopening plan include measures to protect students with food allergies if providing meals in spaces outside the cafeteria.	19 - 21	
4. Each school and/or district reopening plan must include protocols and procedures for how students will perform hand hygiene before and after eating, how appropriate hand hygiene will be promoted, and how sharing of food and beverages will be discouraged.	19 - 21	
5. Each school and/or district reopening plan must include protocols and procedures that require cleaning and disinfection prior to the next group of students arriving for meals, if served in the same common area.	19 - 21	
6. Each school and/or district reopening plan must ensure compliance with Child Nutrition Program requirements (if the school is its own SFA – for charter schools that are part of a district’s SFA, the plan must ensure communication with the district regarding food serve requirements).	19 - 21	
7. Each school and/or district reopening plan must include protocols that describe communication with families through multiple means in the languages spoken by families.	19 - 21	
8. Each school and/or district reopening plan must require that students must social distance (six feet separation) while consuming meals in school unless a physical barrier is provided.	19 - 21	

Mandatory Assurances



TRANSPORTATION		
ASSURANCE	PAGE	
1. Each school and/or district reopening plan must ensure all buses (conforming and non-conforming to Federal Motor Carrier Safety Standards, as well as type A, C or D) which are used every day by districts and contract carriers will be cleaned/disinfected once a day.	22 - 25	
2. Each school and/or district reopening plan ensures high contact spots must be wiped down after each a.m. and p.m. run depending upon the disinfection/cleaning schedule.	22 - 25	
3. Each school and/or district reopening plan must ensure school buses shall not be equipped with hand sanitizer due to its combustible composition and potential liability to the carrier or district.	22 - 25	
4. Each school and/or district reopening plan must ensure that school bus drivers, monitors and attendants must not carry personal bottles of hand sanitizer with them on school buses.	22 - 25	
5. Each school and/or district reopening plan will require that school bus drivers, monitors, attendants and mechanics must wear a face covering along with optional face shield.	22 - 25	
6. Each school and/or district reopening plan requires that transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of personal protective equipment and the signs and symptoms of COVID-19.	22 - 25	
7. Each school and/or district reopening plan requires that transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of social distancing.	22 - 25	
8. Each school and/or district reopening plan requires that transportation departments/carriers will need to provide Personal Protective Equipment such as masks and gloves for drivers, monitors and attendants in buses.	22 - 25	
9. Each school and/or district reopening plan ensures hand sanitizer will be provided for all staff in their transportation locations such as dispatch offices, employee lunch/break rooms and/or bus garages.	22 - 25	
10. Each school and/or district reopening plan requires that drivers, monitors and attendants who must have direct physical contact with a child must wear gloves.	22 - 25	

ASSURANCE	PAGE	
11. Each school and/or district reopening plan requires that school bus drivers, monitors, attendants and mechanics shall perform a self-health assessment for symptoms of COVID 19 before arriving to work.	22 - 25	
12. Each school and/or district reopening plan requires that students must wear a mask on a school bus if they are physically able.	22 - 25	
13. Each school and/or district reopening plan ensures that students who do not have a mask will NOT be denied transportation.	22 - 25	
14. Each school and/or district reopening plan requires that students who do not have masks must be provided one by the district.	22 - 25	
15. Each school and/or district reopening plan ensures that students with a disability which would prevent them from wearing a mask will not be forced to do so or denied transportation.	22 - 25	
16. Each school and/or district reopening plan requires students will be trained and provided periodic reminders on the proper use of personal protective equipment and the signs and symptoms of COVID-19.	22 - 25	
17. Each school and/or district reopening plan requires that students will be trained and provided periodic reminders on the proper use of social distancing.	22 - 25	
18. Each school and/or district reopening plan requires that if the school district is in session remotely or otherwise, pupil transportation must be provided to nonpublic, parochial, private, charter schools or students whose Individualized Education Program have placed them out of district whose schools are meeting in conducting in-person session education when/if the district is not.	22 - 25	

Mandatory Assurances



SOCIAL-EMOTIONAL WELL-BEING		
ASSURANCE	PAGE	NOTES
1. Each school and district ensures that district-wide and building-level comprehensive developmental school counseling program plans, developed under the direction of certified school counselor(s), are reviewed and updated to meet current needs.	26 - 27	
2. Each school and/or district establishes an advisory council, shared decision-making, school climate team, or other collaborative working group comprised of families, students, members of the board of education, or school's board, school building and/or district/charter leaders, community-based service providers, teachers, certified school counselors, and other pupil personnel service providers including school social workers and/or school psychologists, to inform the comprehensive developmental school counseling program plan.	26 - 27	
3. Each school and/or district reopening plan addresses how the school/district will provide resources and referrals to address mental health, behavioral, and emotional support services and programs.	26 - 27	
4. Each school and/or district reopening plan addresses professional development opportunities for faculty and staff on how to talk with and support students during and after the ongoing COVID-19 public health emergency, as well as provide supports for developing coping and resilience skills for students, faculty, and staff.	26 - 27	

Mandatory Assurances



SCHOOL SCHEDULES		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan describes the school schedule planned for implementation at the beginning of the 2020-21 school year and to the extent practicable any contingent scheduling models it may consider if the situation warrants.	28	

Mandatory Assurances



ATTENDANCE AND CHRONIC ABSENTEEISM

ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan must describe a mechanism to collect and report daily teacher student engagement or attendance while in a remote or hybrid schedule.	29 - 30	

Mandatory Assurances



TECHNOLOGY AND CONNECTIVITY		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan must include information on how the school/district will have knowledge of the level of access to devices and high-speed internet all students and teachers have in their places of residence.	31 - 32	
2. Each school and/or district reopening plan must include information on how the school or district, to the extent practicable, will address the need to provide devices and internet access to students and teachers who currently do not have sufficient access.	31 - 32	
3. Each school and/or district reopening plan must include information on how the school or district will provide multiple ways for students to participate in learning and demonstrate mastery of Learning Standards in remote or blended models, especially if all students do not yet have sufficient access to devices and/or high-speed internet.	31 - 32	

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TEACHING AND LEARNING		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan includes a continuity of learning plan for the 2020-2021 school year. Such plan must prepare for in-person, remote, and hybrid models of instruction.	33 - 34	
2. Each school and/or district reopening plan includes an educational program that is aligned to the New York State Learning Standards (or, for charter schools, the standards set forth in the school's charter) regardless if instruction is delivered in-person, remotely or in a hybrid model.	33 - 34	
3. Each school and/or district reopening plan provides for a program that includes regular substantive interaction between teachers and students whether delivered in- person, remotely or through a hybrid model of instruction	33 - 34	
4. Equity must be at the heart of all school instructional decisions. All instruction should be developed so that whether delivered in-person, remotely, or through a hybrid model due to a local or state school closure, there are/clear/opportunities for instruction that/are/accessible to all students./Such opportunities must be/aligned with State standards (or, for charter schools, the standards set forth in the school's charter) and include routine scheduled times for students to/interact and seek feedback and support/from their teachers.	33 - 34	
5. Schools must create a clear communication plan for how students and their families/caregivers can contact the school and teachers with questions about their instruction and/or technology. This information needs to be accessible to all, available in multiple languages based on district or charter school need, widely disseminated, and include clear and multiple ways for students and families to contact schools and teachers (e.g., email, online platform, and/or by phone).	33 - 34	
6. Districts that contract with eligible agencies, including CBOs, to provide Prekindergarten programs must attest that they have measures in place to ensure eligible agencies with whom they contract will follow health and safety guidelines outlined in NYSED guidance and required by the New York State Department of Health. The district must also ensure their eligible agencies have a Continuity of Learning plan that addresses in-person, remote, and hybrid models of instruction.	33 - 34	

Mandatory Assurances



SPECIAL EDUCATION		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan, whether services are provided in-person, remote, and/or through a hybrid model, addresses the provision of free appropriate public education (FAPE) consistent/with the need to protect the health and safety of students with disabilities and those providing special education and services.	35 - 37	
2. Each school and/or district reopening plan addresses how it will document the programs and services offered and provided to students with disabilities as well as communications with parents.	35 - 37	
3. Each school and/or district reopening plan addresses meaningful parent engagement in the parent's preferred language or mode of communication regarding the provision of services to his/her child to meet the requirements of the IDEA.	35 - 37	
4. Each school and/or district reopening plan addresses collaboration between the committees on preschool special education (CPSE) and committees on special education (CSE) and program providers representing the variety of settings where students are served to ensure there is an understanding of the provision of services consistent with the recommendations on/individualized education programs/(IEPs), plans for monitoring and communicating student progress, and commitment to sharing resources.	35 - 37	
5. Each school and/or district reopening plan must ensure access to the necessary accommodations, modifications, supplementary aids and services, and technology (including assistive technology) to meet the unique disability related needs of students.	35 - 37	

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BILINGUAL EDUCATION AND WORLD LANGUAGES		
ASSURANCE	PAGE	NOTES
1. Each qualifying school and/or district reopening plan which reopens using in-person or hybrid instruction must complete the ELL identification process within 30 school days of the start of the school year for all students who enrolled during COVID-19 school closures in 2019-20, as well as all students who enroll during summer of 2020 and during the first 20 school days of the 2020-21 school year. After this 20 day flexibility period, identification of ELLs must resume for all students within required 10 school days of initial enrollment as required by Commissioner’s Regulations Part 154.	38 - 39	
2. Each school and/or district reopening plan must provide required instructional Units of Study (or, for charter schools, the applicable program outlined in the school’s charter) to all ELLs based on their most recently measured English language proficiency level during in-person or hybrid instruction.	38 - 39	
3. Each school and/or district reopening plan must ensure the maintenance of regular communication with parents/guardians of ELLs to ensure that they are engaged in their children’s education during the reopening process, and provide all communications for parents/guardians of ELLs in their preferred language and mode of communication.	38 - 39	

Mandatory Assurances



TEACHER AND PRINCIPAL EVALUATION SYSTEM

ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan must ensure that all teachers and principals are evaluated pursuant to the LEA's currently approved APPR plan (or, for charter schools, the school's charter), including any variance applications approved by the Department.	40	

Mandatory Assurances



CERTIFICATION, INCIDENTAL TEACHING, AND SUBSTITUTE TEACHING		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan must ensure that all teachers hold valid and appropriate certificates for their teaching assignments except where otherwise allowable under the Commissioner's regulations (e.g., incidental teaching) or Education Law.	41	